

Driver Pre-trip Walk Around Inspection Guide

9 REFLECTORS, TAIL LIGHTS, AND INDICATORS

- ✓ All fitted, working correctly, clean and not damaged

TYRES, WHEELS AND SUSPENSION (This check must be carried out on both sides of the vehicle as you walk around)

- ✓ Tyres are correctly inflated and not damaged
- ✓ No cuts, bulges in tyre sidewalls
- ✓ Tyres - adequate tread depth (minimum 3mm)
- ✓ Tyres - no uneven wear or steel showing
- ✓ Wheel nut indicators, locking lugs are intact and not showing any movement (if fitted)
- ✓ Wheel nuts are tight
- ✓ Wheels not damaged
- ✓ Airbags, springs, ensure the vehicle is sitting level

7 HUBODOMETER / EROAD ON TRAILER

- ✓ EROAD showing green light and visible, hubo reading correct, RUC expiry and RUC type current
- ✓ Fitted and not damaged, recording correctly

6 CHECK TOW COUPLING, LOAD ANCHORAGES, CERTIFICATION PLATES

- ✓ Draw beam, drawbar, tow coupling, ensure locking pins and handles are in the correct position
- ✓ Certification plates, tail lights, reflectors, indicators, air, electrical and EBS leads

5 FLUID LEAKS (this check must be carried out on both sides of the vehicle as you walk around)

- ✓ No fluid or air leaks from engine, fuel system, air system or water tanks

4 WINDSCREEN, WIPERS, SUNVISOR, MIRROR

- ✓ Wipers work correctly
- ✓ Windscreen clean and not cracked
- ✓ Wiper blades not damaged
- ✓ Sunvisor is not cracked
- ✓ Rear-vision mirrors are intact, clean and correctly adjusted

3 LIGHTS AND INDICATORS

- ✓ All lights work correctly including hazard lights and indicators
- ✓ Lenses are clean and not cracked
- ✓ Registration plate legible

ENGINE AND VEHICLE CAB (as you approach the vehicle visually inspect along the top vehicle body and load)

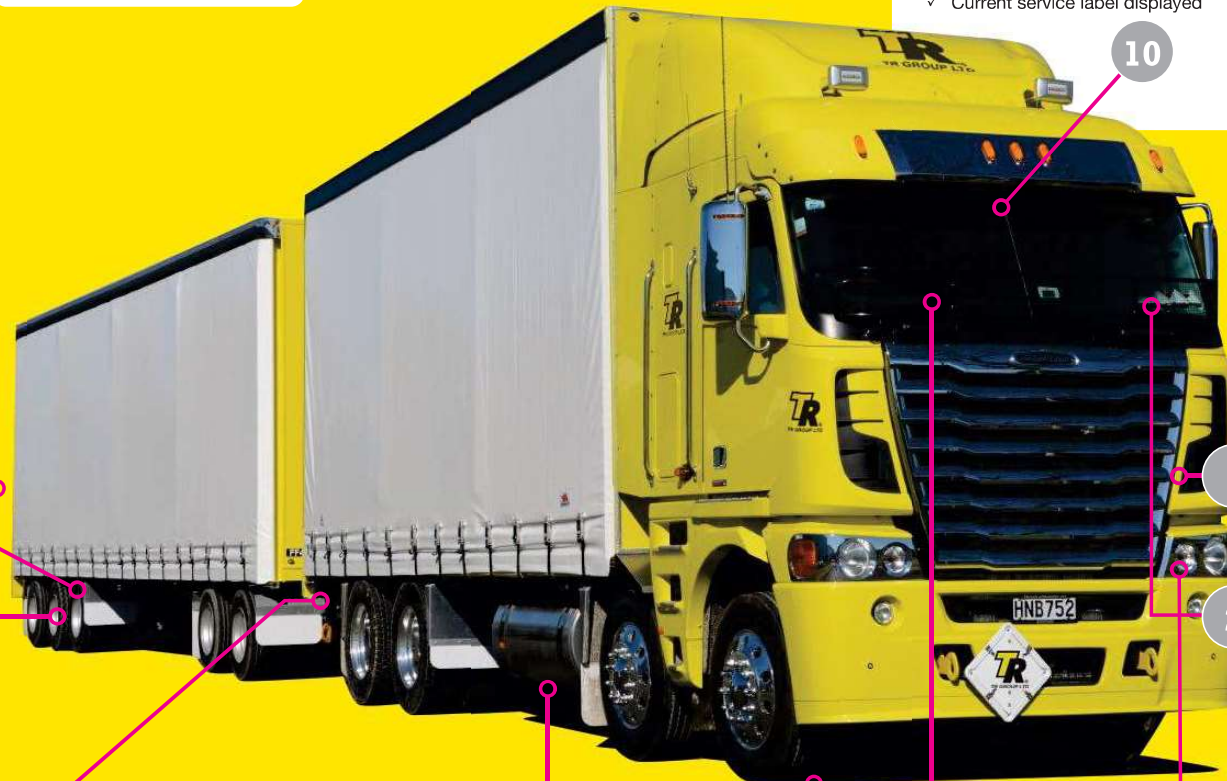
- ✓ Check fluid levels - oil, coolant, windscreen washers
- ✓ Visual inspection of cab, no loose panels, parts or hoses rubbing

2 LICENSES (check the labels are for the correct vehicle)

- ✓ Registration label is current and displayed
- ✓ Certificate of loading is visible and displayed
- ✓ EROAD/hubodometer to be compliant, display a legible mileage reading, correct RUC expiry and RUC type
- ✓ Correct Transport Service Licence (TSL) label displayed

IN CAB BEFORE MOVING OFF

- ✓ Hand brake applied, vehicle in neutral
- ✓ COF label is current and displayed on the windscreen
- ✓ Seat, mirrors and steering wheel adjusted correctly
- ✓ Current service label displayed
- ✓ Windscreen washers work correctly
- ✓ Check steering for excessive free movement
- ✓ No apparent air leaks from brakes, move forward and complete brake check
- ✓ All gauges and horn operational
- ✓ All switches and warning lights operate correctly
- ✓ Heating and ventilation system operate correctly
- ✓ Sufficient fuel to complete trip



Vehicle checks to be completed at the start of each trip.

1 TRUCK/TRAILER

Check the following are displayed and correct. Mark for ok, for not ok.

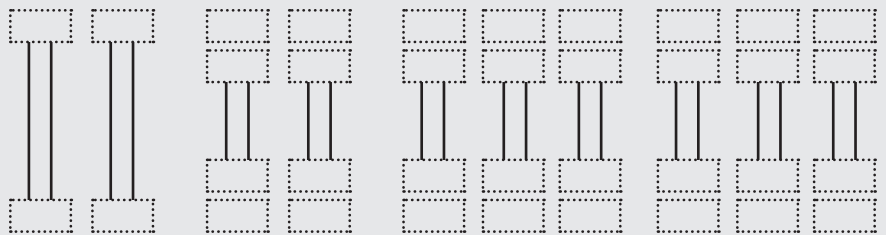
	RUC's	Rego	CoF	Loading Cert.	TSL Label
Truck	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Trailer	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

Operational & in good condition. Mark for ok, for not ok.

- | | | |
|---|--|---|
| <input type="radio"/> Cab/doors/guards | <input type="radio"/> Gauges | <input type="radio"/> Suspension |
| <input type="radio"/> Oil/grease/fuel/coolant leaks | <input type="radio"/> Windshield/wipers/washers | <input type="radio"/> Wheels/rims/wheel/nuts |
| <input type="radio"/> Oil level | <input type="radio"/> Horn | <input type="radio"/> Battery box secure |
| <input type="radio"/> Coolant level | <input type="radio"/> De-mister fan | <input type="radio"/> Fuel tank secure |
| <input type="radio"/> Cargo straps | <input type="radio"/> Mirror lenses | <input type="radio"/> Exhaust secure |
| <input type="radio"/> Rack & chain | <input type="radio"/> Steering wheel | <input type="radio"/> Tool box secure |
| <input type="radio"/> Lights/indicators | <input type="radio"/> Service brakes for air leaks | <input type="radio"/> Guards secure |
| <input type="radio"/> Vehicle body | <input type="radio"/> Seat belts | <input type="radio"/> Towing connection secure |
| <input type="radio"/> Vehicle attachment | <input type="radio"/> Serviced | <input type="radio"/> Air/electrical lines secure |
| <input type="radio"/> PPE equipment | <input type="radio"/> DPD regeneration check | <input type="radio"/> Draw bar stand secure |

2 TYRES

Use a hammer or bar and listen for signs of under inflation. Check tyres for damage, tread depth, uneven tyre wear, pressure, overall condition, and make sure that nothing is lodged between dual wheels. If a wheel has been fitted to this vehicle, it is the driver's responsibility to ensure that the wheel nuts are re-torqued within 100km.



	Registration	Eroad/Hubo Reading	Speedo Reading	Hour Meter Reading
Truck				
Trailer				

Comments:

If a defect is found, please contact TR Group before operating the vehicle - available 24 hours a day, 7 days a week.



Maintenance Team
Free phone 0800 80 80 69



Rental Team
Free phone 0800 50 40 50



Master Drive Training Team
Free phone 0800 637 000
(Transport Industry training available through 12 branches nationwide)

www.trgroup.co.nz
www.masterdrive.co.nz